

<b>Name:</b>					
<b>Job Title:</b>	Graduate Project Engineer				
<b>Reporting to:</b>	Harvie Ward	<b>Department:</b>	Design & Development		
<b>JD Drafted by:</b>	Harvie Ward	<b>Sign:</b>		<b>Date:</b>	
<b>Approved by (Manager):</b>	Harvie Ward	<b>Sign:</b>		<b>Date:</b>	
<b>Approved by (HR):</b>	Sandy Saggs	<b>Sign:</b>		<b>Date:</b>	
<b>OVERALL PURPOSE.</b>					
<p><i>Text:</i></p> <p>This is an entry-level role within the Design &amp; Development team, providing an excellent opportunity for a graduate to gain hands-on experience in design engineering within the medical device industry.</p> <p>The Graduate Project Engineer will support the other engineers on various projects, assisting in design projects and technical documentation. This role offers valuable exposure to real-world engineering challenges and the chance to build essential skills for a career in design engineering.</p>					
<b>EDUCATION / EXPERIENCE / SKILLS.</b>					
<b>Education Required:</b>	Bachelor degree in engineering or scientific discipline.				
<b>Education Preferred:</b>	Bachelor degree in engineering or scientific discipline.				
<b>Years of Related Experience:</b>	This is an entry-level role, previous work experience is desirable but not required.				
<b>REQUIREMENTS.</b>					
<p><i>Text:</i></p> <ul style="list-style-type: none"> <li>• Educational background in design, engineering or manufacturing techniques.</li> <li>• Strong motivation to develop skills and experience in a medical device design engineering environment.</li> <li>• Flexible approach with a willingness to take on additional tasks as needed.</li> <li>• Proficiency in Microsoft Word, Excel, and PowerPoint.</li> <li>• A proactive attitude with a keen eagerness to learn, ask questions, and take initiative.</li> <li>• Strong work ethic.</li> <li>• High attention to detail and problem-solving skills.</li> <li>• Effective communication skills, both written and verbal.</li> </ul>					

**KEY RESPONSIBILITIES.**

*Text:*

- Support the Design Team in executing design changes to existing products.
- Support the Design Team in executing design project activities, including:
  - Feasibility reports
  - Risk analyses
  - Design briefs
  - Project plans
  - Design inputs, outputs & reviews
  - Design verification plans, protocols, and activities
  - Design validation plans, protocols, and results
  - Design reviews
  - Production build and test documentation

Training and guidance will be provided where required on the execution of the above.

<b>Employee Name:</b>		<b>Sign:</b>		<b>Date:</b>	
<b>Line Manager:</b>		<b>Sign:</b>		<b>Date:</b>	