THØR

SUMMARY

ROLE   IT Project Manager
LOCATION   Head Office, Amersham, Buckinghamshire, UK
REPORT TO   Chief Strategy Officer - Head Office, UK
HOURS   Full time, but flexible hours
MONEY   £neg depending on experience

THE COMPANY

THOR Photomedicine is a fast-growing (40 people, $10M+ t/o) medical laser (Photobiomodulation) company in Amersham, Buckinghamshire. There is a US subsidiary based in the United States. THOR has world-changing ambitions and an enthusiastic workplace environment. See the CEO's speech at the United Nations and US Congress to understand what we do THORlaser.com

THOR's CUSTOMERS AND RESEARCH PARTNERS INCLUDE

Harvard Medical School	Manchester United	St Jude Childrens Hospital
Stanford School of Medicine	Philadelphia Eagles	Royal Childrens Hosp (Melbourne)
University of Pennsylvania	Toronto Raptors	Albert Einstein University, NY
Memorial Sloane Kettering	Phoenix Suns	Hebrew University of Jerusalem
US Navy Seals	UFC	University of Sydney
US Airforce	Buffalo Bills	Universitat Barcelona
US Special Operations Forces	Arizona Cardinals	University of Texas
British Army	Detroit Lions	New York University
Royal Airforce	Washington Redskins	Veterans Affairs Hospitals
Royal Navy	Nike Oregon project	Tel Aviv University
NHS	LA Clippers	Sick Kids Hospital

CONTEXT FOR WORKING WITH THOR

THOR helps humankind live worthwhile, healthy and happy lives whilst maintaining the species and taking care of the planet we live on.

THOR's contribution is as follows

MISSION

Heal and relieve pain

VISION

Photobiomodulation in every department of every hospital

VALUES

Our decisions and actions must work for all stakeholders

- Customers and patients
- Suppliers
- Employees and their families
- Shareholders
- Our community and the rest of humankind
- We will be professional, honest and fair in all our dealings

ATMOSPHERE

We are all excited by the benefits our products provide and are focused on achieving our vision.

ROLE OVERVIEW

Working alongside our IT Support Technician to oversee, maintain and improve the technological infrastructure and resources within the organization to ensure that they align with the company's goals and objectives. This includes but is not limited to managing IT projects, developing and maintaining software, maintaining the network infrastructure and security, implementing new technologies and providing technical support to staff.

ESSENTIAL DUTIES & RESPONSIBILITIES:

Infrastructure Management: Responsible for supporting the IT needs of all departments by overseeing the design, implementation, and maintenance of the company's IT infrastructure, including physical & virtual servers, network administration, storage, and cloud services, to ensure reliability, security, and scalability.

NetSuite Administration: Manage and administer the NetSuite system, including configuration, customization, and integration with other systems, to support all applicable departments, and business processes to optimize efficiency.

Security and Compliance: Accountable for developing and enforcing security protocols, policies, and procedures to protect the company's data and systems from security threats and ensure compliance with industry regulations and standards.

User Support: Provide technical support and assistance to end-users, troubleshooting hardware and software issues, resolving technical problems, training, and ensuring a high level of employee satisfaction.

Disaster Recovery Planning: Responsible for the IT aspects of the disaster recovery and business continuity plans to minimize the impact of potential disasters or system outages on business operations. Conduct regular testing and updates of these plans to ensure their effectiveness and readiness.

IT Supplier Management: Manage relationships with IT suppliers and service providers, including NetSuite support, negotiating contracts, evaluating service levels, and resolving issues to ensure the company receives the best value and support.

Documentation and Reporting: Maintain accurate documentation of IT systems, configurations, and procedures where required.

Technology Evaluation and Adoption: Stay informed about emerging technologies and trends, evaluate their potential to improve business operations and drive innovation, recommending new technologies and solutions as needed.

Website Support: As required provide additional website/development support to colleagues. Ensure they are up-to-date, relevant, and aligned with marketing and sales objectives.

KNOWLEDGE AND SKILLS TO BE SUCCESSFUL IN THE JOB

Education Required:	NetSuite Certified Developer (or similar ERP) Microsoft MCSA or above
Education Preferred:	ITIL Foundation or above
	A degree or higher national diploma (HND) in any subject or equivalent work experience
Years of related experience:	8+ years IT experience

REQUIREMENTS:

- Third Line Technical Support Expertise
- Development skills & experience required include SuiteScript (for Netsuite), MySQL, PHP, JavaScript and HTML
- ERP/MRP experience (specifically NetSuite)
- General Mac, PC, WAN, LAN network infrastructure management
- Microsoft Office 365 / Azure Administration
- NAS / SAN experience
- Web Server Administrator
- Excellent organisational and project management skills
- Self-starter
- The ability to understand business requirements in all departments.
- Analytical
- Problem Solver
- Results Driven
- Strategic Thinker
- Good written and spoken English

PERSONAL ATTRIBUTES

- Self-aware, approachable, ambitious
- One of the team, "getting your hands dirty" where needed
- Skilled communicator (written & verbal)

OTHER MATTERS

THOR absolutely provides fair and equal employment opportunity for all associates and job applicants REGARDLESS of race, colour, religion, national origin, gender, sexual orientation, age, marital status or disability. We hire and promote individuals solely based on their competence as it relates to the job to be filled.

Compensation is commensurate with experience.

HOW TO APPLY

Applicants who can prove they have the legal right to work in the United Kingdom will be considered for the role. However, applicants should be aware that, whilst all qualifying applications will be considered, priority will be given to applicants who fit the requirements listed and are already living in the United Kingdom.

Email: careers@thorlaser.com